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# ANNUAL RIGHTS ASSESSMENT / POM PROCESS

1. Identify 2 people a month (goal – people who have annual planning in the next two months)
2. To be completed by 2nd Friday of the month **FROM POM LIST (not PCP) BELOW**:
	1. Ability to Exercise Rights Assessment – Employment Coordinator
	2. Review of Finance Workbook – FIL
	3. Review of Healthcare– Nursing Director
	4. Review of Ability to Self-Administer Meds – Nursing Director
3. To be completed by last day of the month
	1. POM Interview and written summary – POM Interviewer
	2. PCP Meeting – Goal 2 person’s per month
	3. Program Supervisor uses POM and PCP summary to update TSI in PHS
4. Information shared with ISC/COS at next annual planning meeting – Case Manager

**SCHEDULE**

|  |  |  |
| --- | --- | --- |
|  | **POM and Education Activities from Item 2 above** | **PCP** |
| **October**  | 1 | 1 |
|  | 2 | 2 |
| **November**  | 1 | 1 |
|  | 2 | 2 |
| **December**  | 1 | 1 |
|  | 2 | 2 |
| **January**  | 1 | 1 |
|  | 2 | 2 |
| **February**  | 1 | 1 |
|  | 2 | 2 |
| **March**  | 1 | 1 |
|  | 2 | 2 |
| **April**  | 1 | 1 |
|  | 2 | 2 |
| **May**  | 1 | 1 |
|  | 2 | 2 |
| **June**  | 1 | 1 |
|  | 2 | 2 |
| **July**  | 1 | 1 |
|  | 2 | 2 |
| **August**  | 1 | 1 |
|  | 2 | 2 |
| **September**  | 1 | 1 |
|  | 2 | 2 |